Weekly Team Task Report

Team:	Cloud Connect	Date:10/11/2017

Project Title: Cloud-based Device Proxy for On-Premises Hotel Technology

	Parth Patel Present On-time		**Abraham Ramirez** Present On-time		**Steven Strickland** Present On-time		**Jacob Serafin** Present On-time

Recent Meetings:
- 10/10/2017
- 10/11/2017

TASKS COMPLETED since last meeting:

Task Title: Team Skeleton site	Task Initiation: 10/1/2017	Orig. Due Date: **10/10/2017**	Status: Complete
Who (%): 25% each			
Description: We had to make skeleton site where we can fill upcoming, on-going assignment and such			
Expected Outcome: A simple web page that would be the foundation for viewing the rest of our project content.			

Task Title: Refurbish Logo	Task Initiation: 10/9/17	Orig. Due Date: **10/10/17**	Status: Complete
Who (%): Jacob Serafin			
Description:			
Expected Outcome:			

This week's Tasks: Work plan for coming week

Task Title: : Mini Presentation	Task Initiation: 25% each	Orig. Due Date: 10/03/2017	Status: **In- Progress**
Who (%): 25% each			
Description: : We must research about our client and what their company does. After researching the company create a powerpoint presentation with at least 14 slides that explain what the company does and what our objective with the company is. Presentations must last between 5-7 minutes and must be well presented and practiced.			
Expected Outcome: Present the mini intro to the class			

Task Title: : Feasibility assignment	Task Initiation: 25% each	Orig. Due Date: 10/17/2017	Status: **Have not started**
Who (%): 25% each			
Description: : TBA			
Expected Outcome:			

Upcoming Tasks: Planning

Task Title: Meeting with client at their office	Who (%): 25% each	Rough Due Date: (10-13 or 10-20 or 10-27)
Description: Setting up a time and place to meet with the client to tour their office and meet employees who can be additional resources.		

Task Title: Getting to know their devices	Who (%): 25% each	Rough Due Date: **Waiting on client**
Description: Get familiar with the testing devices given to us by the client.		

Task Title: User stories in Trello	Who (%): 25% each	Rough Due Date: **Waiting on client**
Description: Work with the client to create a set of user stories on a trello board with sufficient detail that when completed will satisfy all requirements.		

Task Title: Create a Github Repository (with client)	Who (%): 25% each	Rough Due Date: **Waiting on client**

Description: Get environment set up so we can begin on our project and have a set up base.

Other Problems / Other Issues:

N/A