	Weekly Team Task and Status Meeting Report	**Report#: 12**

Team: Egg Men Industries	**Meeting Date: April 21, 2011**
Project Title: SCREEN3	

Team members present: Cyle Chad Ryan	**On-time:** Cyle Chad Ryan

Progress of Team Meetings

a) last meeting(s):   04/20/2011, 12:00pm – 2:00pm, bldg 69
b) next meeting(s):   04/21/2011, 4:00pm – 6:00pm, bldg. 69
c) Communication Problems? None

Last week's Tasks: Status

Task Title: Server Transfer	**Task Initiation:** 04/14/2011	**Orig. Due Date:** 04/18/2011	**Status:** COMPLETED
Description: Transfer the MySQL database over to the NAU CEFNS server and incorporate the new database into the website's local database functionality.			
Responsible for Task: • Ryan (100%)			
Outcome(s) and Progress: • Database now existent on the CEFNS server • Functionality such as login, file archiving, etc. now works with the CEFNS database			
Evaluation: The transferred database now works just as the local copy did. All functionality which was already present for the WAMP database now works correctly with the CEFNS copy.			

Task Title: UGRADS Dry Run	**Task Initiation:** 04/14/2011	**Orig. Due Date:** 04/19/2011	**Status:** COMPLETED
Description: Creating, practicing, and presenting the rough draft of our Capstone UGRADS presentation			
Responsible for Task: • Chad (33%) • Cyle (33%) • Ryan (33%)			
Outcome(s) and Progress: • Worked on the presentation together at the library from 1:00-6:00 on 4/17/11, getting most of it finished • Made edits and did practice dry runs on 4/18/11 from 3:15-5:30			
Evaluation: We gave the dry run on 4/19/11, and got feedback which we will use to further edit the presentation before the UGRADS conference.			

Task Title: UGRADS Poster (Final)	Task Initiation: 04/14/2011	Orig. Due Date: 04/15/2011	Status: COMPLETED
Description: Create the final version of our UGRADS poster to be printed			
Responsible for Task: • Chad (33%) • Cyle (33%) • Ryan (33%)			
Outcome(s) and Progress: • Based on the draft sketched out by Cyle, we crafted a poster with graphics, screenshots, and data about our project on 4/14/11 from 2:00-5:30			
Evaluation: After making some slight edits based on Dr. Li's input, we submitted our poster to be printed on 4/15/11			

Task Title: UGRADS Dry Run (Presentation)	Task Initiation: 04/14/2011	Orig. Due Date: 04/15/2011	Status: COMPLETED
Description: A practice presentation for the UGRADS in front of CS students and faculty for feedback.			
Responsible for Task: • Chad (33%) • Cyle (33%) • Ryan (33%)			
Outcome(s) and Progress: • Made modifications to our previous presentation, based suggestions and requirements for the UGRADS Presentation • Practiced parts together on Fri (04/15) & Sun (04/17), while also rehearsing individual parts separately			
Evaluation: Our presentation went well, but still has room for improvement. Suggestions have been noted for the UGRADS presentation			

Task Title: SCREEN3 Processing	Task Initiation: 04/12/2011	Orig. Due Date: 04/18/2011	Status: DELAYED until 4/22/11
Description: System for SCREEN3 to process files, then send the output file back to the user.			
Responsible for Task: • Chad (100%)			
Outcome(s) and Progress: • Chad has been researching methods by which to get the SCREEN3 modeling program to accept input and send back output			
Evaluation: Time spent on the presentation and poster has taken away from research time a bit more than planned, but Chad is on the right track to getting this done as soon as possible			

Task Title: File Open Functionality	Task Initiation: 04/05/2011	Orig. Due Date: 04/18/2011	Status: DELAYED until 4/22/11
Description: Allow for files to be opened in WebStep and repopulate the appropriate input fields in the forms.			
Responsible for Task: • Cyle (100%)			
Outcome(s) and Progress: • Cyle changed the basic methodology behind this process, deciding to save a different file than the one submitted • Incorporated a dynamic/unique file naming scheme into the process • Minor bugs with form filling process			
Evaluation: This task is 90% completed, minor issue with WebStep due to lacking state properties for buttons. A fix has been determined and is being implemented			

This week's Tasks: Work plan

Task Title: UGRADS Presentation (Final)	Task Initiation: 04/19/2011	Orig. Due Date: 04/29/2011	Status: ON-TIME
Description: Make edits to our dry run presentation to get it up to par for the UGRADS conference			
Responsible for Task: • Chad (33%) • Cyle (33%) • Ryan (33%)			

Task Title: Documentation	Task Initiation: 04/20/2011	Orig. Due Date: 04/30/2011	Status: ON-TIME
Description: Ensure that our documentation is ready to be submitted, both at the system and code levels			
Responsible for Task: • Undecided			

Task Title: Database/Graph Integration	Task Initiation: 04/20/2011	Orig. Due Date: 04/24/2011	Status: ON-TIME
Description: Ensure that the Flot graphing works with a temporary output file found in the database			
Responsible for Task: • Ryan (50%) • Chad (50%)			

Task Title: Website CSS	Task Initiation: 04/20/2011	Orig. Due Date: 04/28/2011	Status: ON-TIME
Description: Create a CSS page to give our website a better design			
Responsible for Task: • Ryan (100%)			

Upcoming Tasks: Planning

Task Title: Final Report	Who (%): • Chad (33%), Cyle (33%), Ryan (33%)	Due Date: 05/03/2011
Description: Create the Final Project Report to be handed in on Friday of reading week		

Timeline check:

a) Website Status: WebAWDM (UP TO DATE)
b) Graphing (UP TO DATE)
c) Server Transfer (UP TO DATE)
d) Presentation (UP TO DATE)

Other Problems / Other Issues:

None