

	<h2>Weekly Team Task and Status Meeting Report</h2>	<b>Report#:</b> 06
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<b>Team:</b> Egg Men Industries	<b>Meeting Date:</b> March 1, 2011
<b>Project Title:</b> SCREEN3	
<b>Team members present:</b> Cyle Chad Ryan	<b>On-time:</b> Cyle Chad Ryan

### Progress of Team Meetings

- a) last meeting(s): 03/01/2011, 2:00pm – 4:00pm, bldg. 69, room 102
- b) next meeting(s): 03/03/2011, 2:00pm – 4:00pm, bldg. 69
- c) Communication Problems? None

### Last week's Tasks: Status

<b>Task Title:</b> Website Forms (SCREEN3)	<b>Task Initiation:</b> 02/08/2011	<b>Orig. Due Date:</b> 02/15/2011	<b>Status:</b> DELAYED until 03/06/2011
<b>Description:</b> Creating the form of the SCREEN3 data entry page. This includes a dynamic entry screen for the different options.			
<b>Responsible for Task:</b> <ul style="list-style-type: none"> <li>• Chad (75%) Create the SCREEN3 data entry page</li> <li>• Cyle (25%) Find data entry ranges</li> </ul>			
<b>Outcome(s) and Progress:</b> <ul style="list-style-type: none"> <li>• We have completed mockups of the first page for each source type using WebStep.</li> <li>• Cyle has finished recording the data ranges for each entry.</li> <li>• Mockups for subsequent pages for each source type have not been completed. We under estimated the complexity. Cyle and Chad expect to finish the remaining forms by March 6<sup>th</sup>.</li> </ul>			
<b>Evaluation:</b> The web sites flow and dynamic elements have been mapped out and the IF statements required for that have been worked out. We are working diligently to complete all remaining forms.			

<b>Task Title:</b> Website Forms (Flow Diagram)	<b>Task Initiation:</b> 02/08/2011	<b>Orig. Due Date:</b> 02/15/2011	<b>Status:</b> DELAYED until 03/04/2011
<b>Description:</b> Main web pages created (Home, About, Contacts, Graph, Archive, Admin) with full connectivity established along with all basic form completed.			
<b>Responsible for Task:</b> <ul style="list-style-type: none"> <li>• Ryan (100%) Create the websites with all parts. General form of final website</li> </ul>			
<b>Outcome(s) and Progress:</b> <ul style="list-style-type: none"> <li>• Basic web site layout almost complete.</li> <li>• Issues with cross browser compatability.</li> </ul>			
<b>Evaluation:</b> Ryan has run into issues with web pages loading correctly on all the browsers we plan to support. Researching using a if statements to determine browser used.			

<b>Task Title:</b> Learning WebStep	<b>Task Initiation:</b> 02/20/2011	<b>Orig. Due Date:</b> 02/29/2011	<b>Status:</b> COMPLETE
<b>Description:</b> Learn the basic techniques for creating forms with WebStep			
<b>Responsible for Task:</b> <ul style="list-style-type: none"> <li>• Cyle (60%)</li> <li>• Chad (20%)</li> <li>• Ryan (20%)</li> </ul>			
<b>Outcome(s) and Progress:</b> <ul style="list-style-type: none"> <li>• Basic understanding of how create all objects for forms using WebStep.</li> </ul>			
<b>Evaluation:</b> We faced a road block when trying to find how to implement radio buttons correctly, but overcome this obstacle by referring to examples on the WebStep web site.			

## This week's Tasks: Work plan

Continue work on existing projects

<b>Task Title:</b> Website Forms (SCREEN3)	<b>Task Initiation:</b> 02/08/2011	<b>Orig. Due Date:</b> 02/21/2011	<b>Status:</b> DELAYED until 03/06/2011
<b>Description:</b> Creating the form of the SCREEN3 data entry page. This includes a dynamic entry screen for the different options.			
<b>Responsible for Task:</b> <ul style="list-style-type: none"> <li>• Chad (75%)</li> <li>• Cyle (25%)</li> </ul>			

<b>Task Title:</b> Website Forms (Flow Diagram)	<b>Task Initiation:</b> 02/08/2011	<b>Orig. Due Date:</b> 02/21/2011	<b>Status:</b> DELAYED until 03/04/2011
<b>Description:</b> Main web pages created (Home, About, Contacts, Graph, Archive, Admin) with full connectivity established along with all basic form completed.			
<b>Responsible for Task:</b> <ul style="list-style-type: none"> <li>• Ryan (100%)</li> </ul>			

<b>Task Title:</b> Form Functionality	<b>Task Initiation:</b> 03/02/2011	<b>Orig. Due Date:</b> 03/10/2011	<b>Status:</b> ON-TIME
<b>Description:</b> Adding functionality to the forms created with WebStep. Functionality includes halting progress if required inputs are empty, also accepting only valid data types & ranges.			
<b>Responsible for Task:</b> <ul style="list-style-type: none"> <li>• Cyle (60%)</li> <li>• Chad (40%)</li> </ul>			

## Upcoming Tasks: Planning

<b>Task Title:</b> Finished Website	<b>Who (%):</b> <ul style="list-style-type: none"> <li>• Undecided</li> </ul>	<b>Rough Due Date:</b> 03/13/2011
<b>Description:</b> Fully functioning website.		

**Timeline check:**

- a) Website Status: Forms (DELAYED)

**Other Problems / Other Issues:**

None